



JOB ANNOUNCEMENT:

TITLE: Field Coordinator

ORGANIZATION

Plumas Audubon Society (PAS) promotes the understanding, appreciation, and protection of the biodiversity of the Feather River Region, especially birds, through education, research, and the restoration and conservation of natural ecosystems. Plumas Audubon Society is an independent chapter of the National Audubon Society. Based in Quincy California, Plumas Audubon has been serving the upper Feather River Watershed, throughout Plumas County and portions of Sierra and Lassen Counties, for 34 years.

PAS is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws. This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. PAS makes hiring decisions based solely on qualifications, merit, and business needs at the time.

JOB SUMMARY

PAS is seeking a field coordinator to coordinate and conduct protocol level surveys for a variety of species including western and Clark's Grebe nesting surveys, Osprey nesting surveys, Sierra Nevada Yellow-legged frog surveys, with potential for additional project work. This position is full time throughout the survey period and requires residence in Plumas County. The field coordinator will work closely with the Project Manager and crew of Biological Field Technicians to ensure that surveys are conducted in accordance with recommended protocols and that data is recorded and documented accurately. The field coordinator may work independently or with other crew members. All employees will receive training throughout their employment.

Field work for this position will be primarily on Plumas National Forest lands in California's Sierra Nevada Range. With elevations ranging from 3,000 to 7,000 feet, the environment in these

mountains varies anywhere between deep valleys of old growth forest, steep densely forested terrain, and post-fire landscapes. The work generally requires a great amount of physical exertion because it involves long hours and includes off-trail hiking, sometimes on steep and rocky terrain. The appointee must be willing and able to carry backpacks and research equipment weighing up to 45 pounds, hike off trail, and work in inclement weather conditions that may include wind, rain, snow, and sun exposure.

Fieldwork will require a flexible schedule. Weekly work typically consists of four 10-hour shifts during the field season (late April – October). Based on performance and work availability, this position has the opportunity to extend past the field season into December. Dates of employment will vary depending on environmental factors, survey priority, and wildfire season. This is a full-time seasonal position with opportunity to grow alongside PAS budget.

KEY RESPONSIBILITIES:

- Coordinate with the Project Manager to schedule weekly field work.
- Monitor work quality and schedule for field crew. Perform quality control measures on weekly data forms. Provide performance feedback.
- Maintain inventory of field gear and company vehicle.
- Act as crew lead, ensuring crew safety and training employees.
- Conduct protocol-level surveys for Sierra Nevada yellow-legged frogs, nesting western and Clark's grebes, nesting ospreys, and other birds of prey.
- Conduct protocol-level avian point count surveys when needed.
- Ability to use GPS, maps, compass and navigate off trail is required.
- Record accurate data and GPS tracks.
- Upload GIS data to Plumas Audubon Society network server.
- Coordinate with the Project Manager and agency partners to meet project deadlines.
- Assist Project Manager with annual reporting measures, if needed.
- Ability to operate a manual transmission preferred.

COMPENSATION:

Compensation will be commensurate with experience, at \$20.00-\$25.00/hour. Benefits include paid sick leave and vacation time accrual after 90 days of employment.

APPLICATION INSTRUCTIONS:

Send resume and cover letter to opportunities@plumasaudubon.org by Friday, March 31st at 5pm PST.

Visit us at www.plumasaudubon.org